



## Job Opening in SELT Teaching English Service Learning

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### **Position: Program Coordinator or Program Assistant for Summer 2013**

Title, responsibilities, and wage dependent upon qualifications and potential.

- **OSEA is the Open School of Ethnography and Anthropology.**
- **SELT, the School of Experimental Language Training, is a division of OSEA**

**Remuneration includes:** Housing & food during program, stipend, travel to location

**Ideal Candidate:** Graduate student in Second Language Acquisition, Applied Linguistics, Bi-Lingual Education, Anthropology, Latin/American Studies, Spanish, Performance Studies or related fields

**Work Activities are ideal to be developed into a MA Thesis or Ph.D. Dissertation**

### **Period of Employment:**

- On-site: Full time during program plus 1 week prior to start date & 5 days post-program
- Off-site prior to summer program : variable 3-10 hrs weekly from Jan-May

### **Job Description:**

**Pre-Program:** Further develop and/or revise existing coursework; assist in development of promotional strategy; [read the literature on experimental ethnography and create an ongoing conversation with the OSEA director on how to design TESL as experimental ethnography/community action research project](#). The assistant must be motivated to read up on the most relevant ethnographic, linguistic and historical literature related to the Maya of Yucatán, particularly the ethnography of Pisté and Chichén Itzá, as part of their preparation. Maintain email and telephone communication with prospective applicants and accepted participants, particularly to address questions and individual needs. Work with OSEA director and staff in the development of appropriate pre-program information and activities, including maintaining open communication with participants prior to arrival.

**Program activities:** Design the practical implementation and direct the Teaching English Service Learning Program during its summer field study abroad. Assistant must be able to work and develop a program within the intellectual and research agenda of experimental ethnography as developed by Quetzil Castañeda in the OSEA field school context beginning in the 1990s. [Please review the Teaching English program description and recent brochure on the OSEA website.](#)

**Required Experience:** Candidates are required to have: fluency in speaking, reading and writing Spanish; teaching experience in general and experience teaching language in particular (any, but English and Spanish are ideal); experience, however limited, in conducting ethnographic research (from any disciplinary tradition) as well as an unambiguous desire to learn ethnographic methods as taught in the OSEA tradition; ability to manage, teach, and direct undergraduate students who are learning to teach English as a Second Language. Make note of teaching experience in different social, national, ethnic and institutional contexts as well as with a variety of age groups and educational levels, ranging from children and undergrads to adults who have not completed high school.

**Required Knowledge/Training:** Candidates from a variety of academic fields and disciplines such as bilingual education, ESL/TESL, Second Language Acquisition, cultural anthropology, linguistics, ethnography, cultural studies, sociology, Spanish and Iberian Studies, Hispanic Literatures, Spanish/Hispanic linguistics, History, Latin American Studies, Performance Studies, Gender, American Cultures studies.

**Required Skills:** Fluency in speaking, reading and writing Spanish (ACTFL Advanced Proficiency). Competitive candidates have experience in office or administrative work that has provided them with a variety of skills, such as multi-tasking, punctual completion of assignments, writing/proofreading texts, managing email, files archiving, being able to create and maintain a budget, organize files, develop file system, manage receipts, make professional quality scans of documents, competency to troubleshoot computer and printer problems, and a developed knowledge of digital technologies for video and audio documentation.

Program Coordinator / Assistant must be able to demonstrate the ability to adapt to new situations, flexibility in dealing with changing circumstances, and ability to collaborate effectively with OSEA director and staff.

**Commitment:** Candidates must demonstrate a commitment to begin learning Yucatec Maya. This position requires the commitment to conduct ethnographic research on the processes of teaching English as second language. OSEA recognizes that there are a multitude of valid and legitimate styles, traditions, and philosophical-theoretical approaches of and to ethnography. It is important for candidates to learn about the OSEA approach to ethnography which is grounded in the interpretivist philosophical tradition and builds directly on symbolic interactionism, ethnomethodology, and phenomenological oriented fieldwork. The selected candidate will work closely with the OSEA director to develop a TESL program that fits the agenda and principles of experimental ethnography as developed by Castañeda (see publications [http://www.osea-cite.org/history/exp\\_ethnography.php](http://www.osea-cite.org/history/exp_ethnography.php) )

## **Employer: OSEA The Open School of Ethnography and Anthropology**

OSEA is an independent, non-degree school that offers training programs in interdisciplinary anthropology, cultural studies, ethnography, education, and community action research. OSEA has partnership with the UAdY, Universidad Autónoma de Yucatán through which student participants gain US accepted course credits that can be transferred to their home institution. OSEA specializes in field study abroad programs that can include home-stay cultural and linguistic immersion for ethnography students or posada lodging with meals taken with families for students in SELT.

As part of its outreach and community exchange, OSEA created SELT – The School of Experimental Language Training. SELT offers an 8 credit course for students to gain hands-on interactive experience teaching English as a second language to different age groups in a Maya community of Yucatán. Please visit the osea website for more information [www.osea-cite.org](http://www.osea-cite.org)

## **Application:**

Please send a current vita, three letters of recommendation, and a cover letter explaining your interest in and qualifications for the position, including discussion of any relevant experiences and how this position fits into your larger professional goals and personal agenda. If available please send any relevant publications, research prospectus/proposals, drafts of thesis/dissertation chapters, or other audio/visual products or documentation that demonstrates your experience, expertise or qualifications. Materials that must be returned will be at the cost of the applicant and should be sent with instructions for such. Follow up interviews will be scheduled and conducted via skype video. Please send hard copies to Quetzil Castañeda, 2244 Martha Street, Bloomington IN 47408. In addition, an electronic version of your cover letter and vita must be sent to [quetzil@osea-cite.org](mailto:quetzil@osea-cite.org)

- Summer 2013 Program dates are to be announced.
- Applicants must be available during June and July.
- Applications are being accepted and reviewed upon receipt and video interviews scheduled.
- A final determination will be made no later than early January 2012